



Board of Trustees Meeting

Virtual, Via Zoom:

Zoom Link: <https://cptc-edu.zoom.us/j/89989058351?pwd=dkE3NjhpUWhVaG1MSGdoMVFON0FMdz09>
Passcode: BOTMeeting

AND in Bldg. 17, Room 260

Wednesday, February 17, 2021

Study Session: 3:00-4:00 p.m.

Regular Meeting: 4:00-5:10 p.m.

Study Session Agenda

- 3:00 Call to Order, Introductions** Eli Taylor
- 3:05 Core Theme – Student Success**Samantha Dana/Dean Kelly/Chris Chen Mahoney **Tab 1**
- 3:20 Office of EDI Updates**.....Lisa Plair/Sheli Sledge/Bryant Watts **Tab 2**
- 3:35 Winter Quarter Enrollment Update** Dean Kelly **Tab 3**
- 3:45 General Discussion**..... Eli Taylor
- 3:55 Adjournment** Eli Taylor

.....

Regular Meeting Agenda

- 4:00 Call to Order, Introductions** Eli Taylor
- Adoption of Agenda** Eli Taylor
Action
- Approval of the Regular Meeting Minutes of**..... Eli Taylor **Tab 4**
December 9, 2020
Action
- 4:05 President’s Report** Joyce Loveday
 - Student Success Speaker – Marcia Wilson
 - Policy updates
 - National Legislative Summit
 - Miscellaneous
- 4:20 College Reports or Highlights**
 - ASG Report..... ASG Student **Tab 5**

FY 2020-21 2 nd Quarter Budget Report.....	Lisa Wolcott	Tab 6
Faculty Union Report.....	Diane Follett	
Federation of Teachers, Local 3913		
CARES Act Funding Update	Hayley Saucedo/Lisa Wolcott	Tab 7
4:50 Chair’s Report	Eli Taylor	
4:55 Board Reports and/or Remarks	All	
5:00 Public Comments	Eli Taylor	
5:05 New Business	Eli Taylor	
<u>Approval of Resolution 21-02-102</u> Authorizing Investment of CPTC Monies		Tab 8
in the Local Government Investment Pool		
<i>Action</i>		
5:10 Executive Session	Eli Taylor	
The Board may hold an executive session for purposes allowed under the Open Public Meetings Act. Legal purposes include, to consider acquisition or sale of real estate; to review negotiations of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment; to review the performance of a public employee; and to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation. Before convening in executive session, the Board Chair will publicly announce the purpose for executive session and the time when the executive session is expected to conclude.		
5:10 Adjournment	Eli Taylor	

Tab 1

Core Theme Report

Student Success



Quarterly Reporting on Core Themes

- NWCCU mandates regular assessment by the College of progress towards fulfilling its mission
- CPTC is doing this two ways:
 - Annual publication of the College Scorecard
 - Quarterly in-depth review of progress on one Core Theme
- Core Theme Reporting Schedule:
 - January – Student Success
 - April – Equity
 - July – Workforce Preparation
 - November – Institutional Sustainability

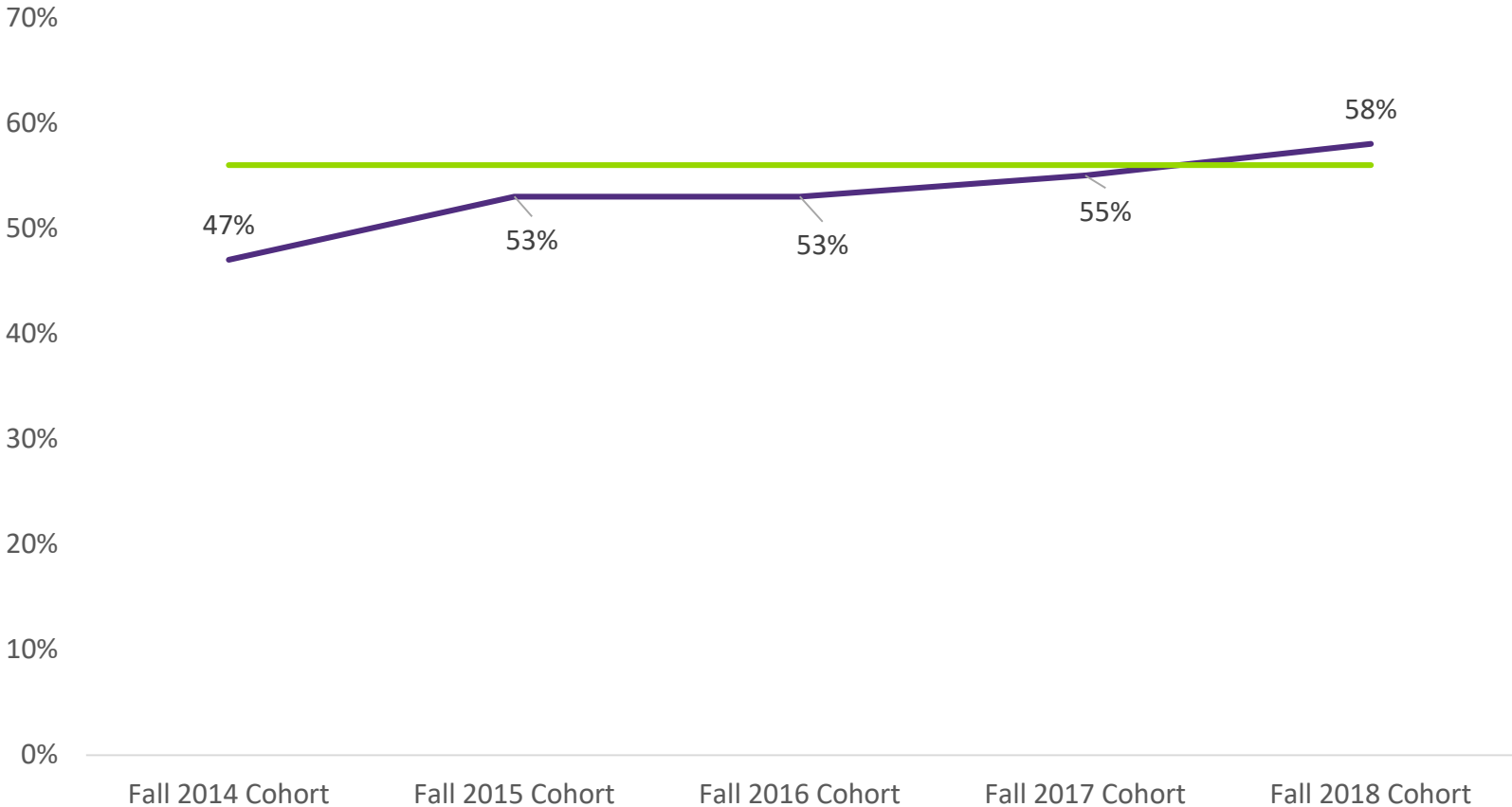


Core Theme: Student Success

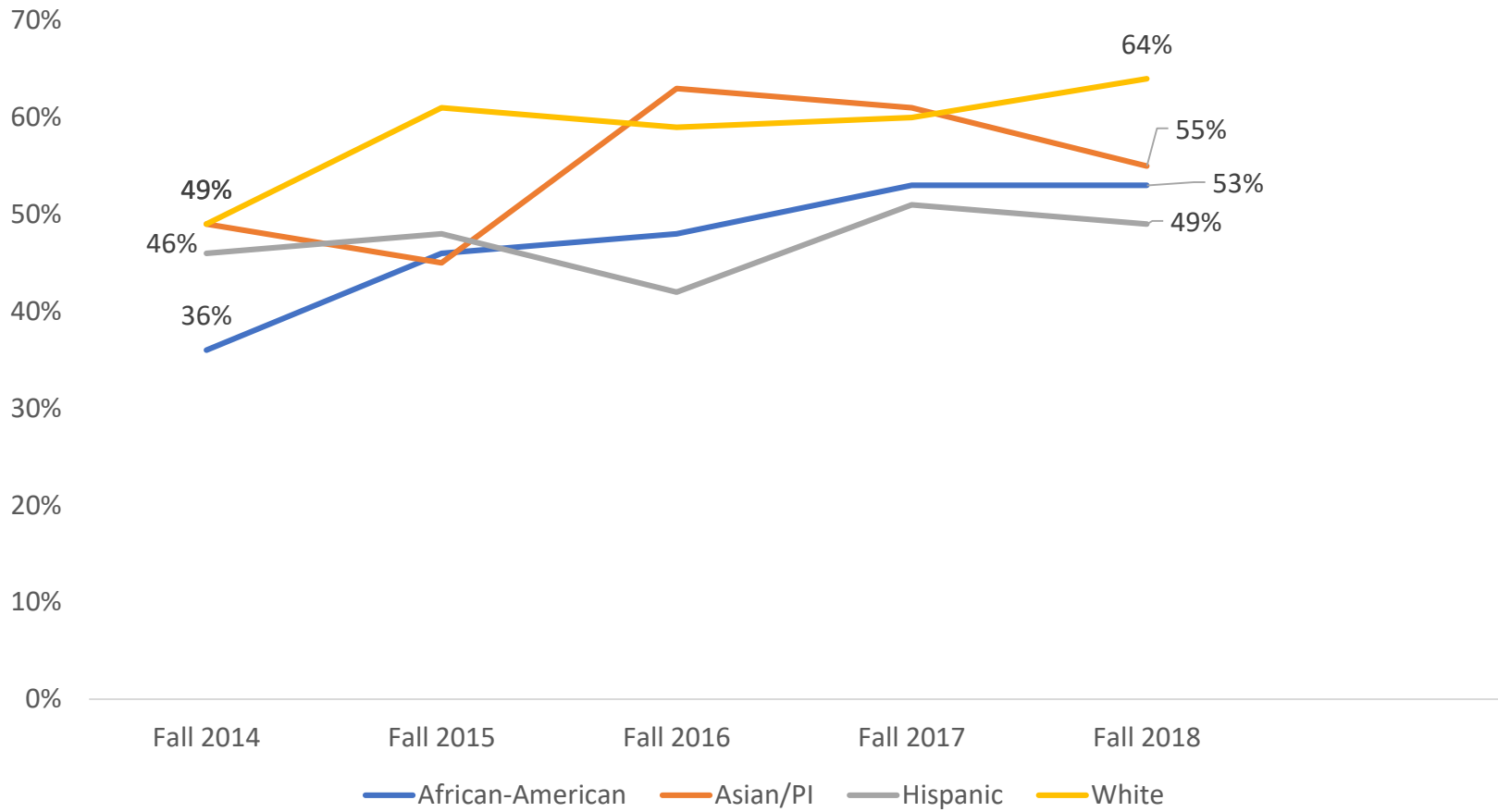
Students will complete their programs at equitable rates and on-time.



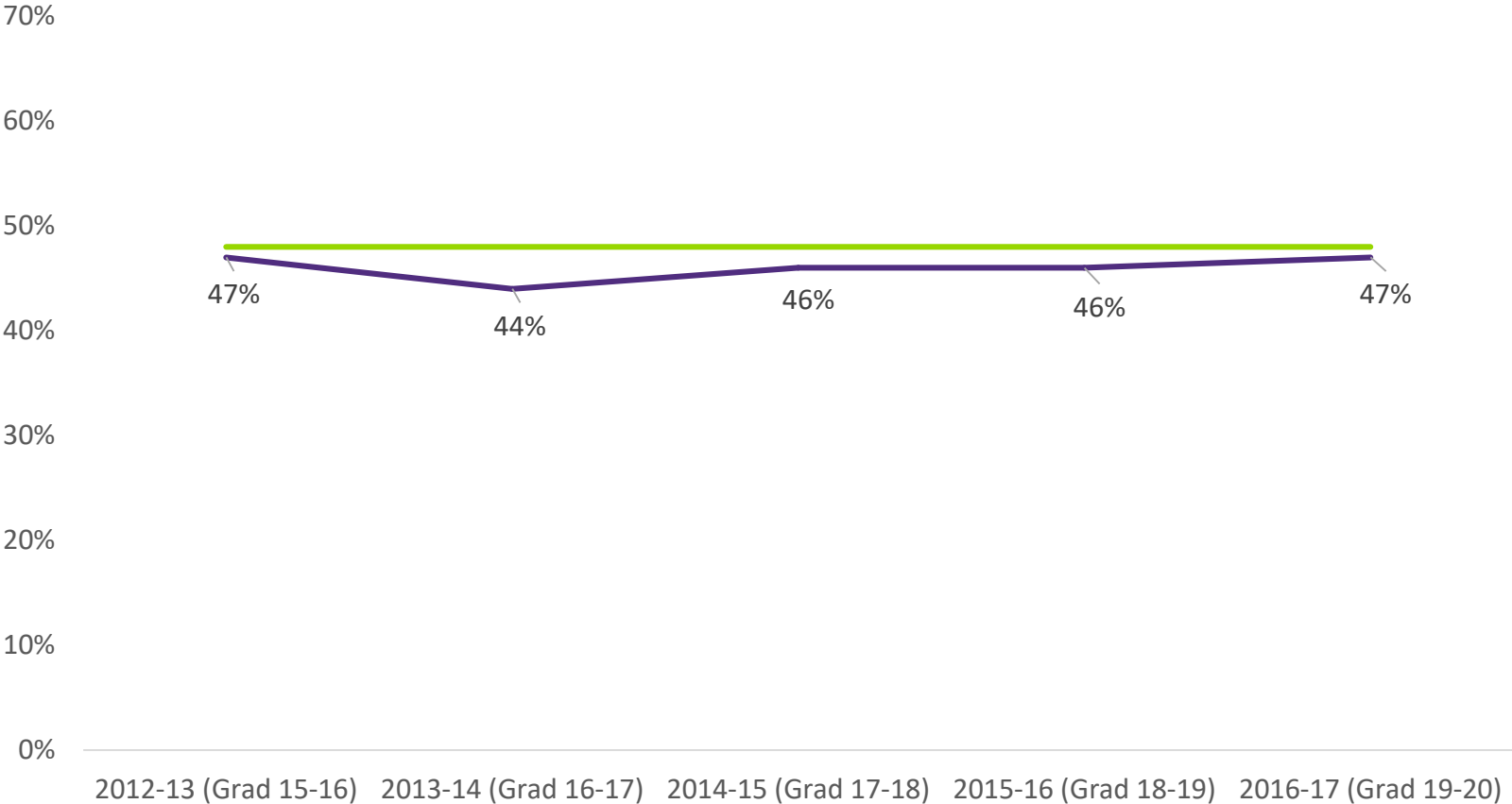
Core Metric: Fall-to-Fall Cohort Retention



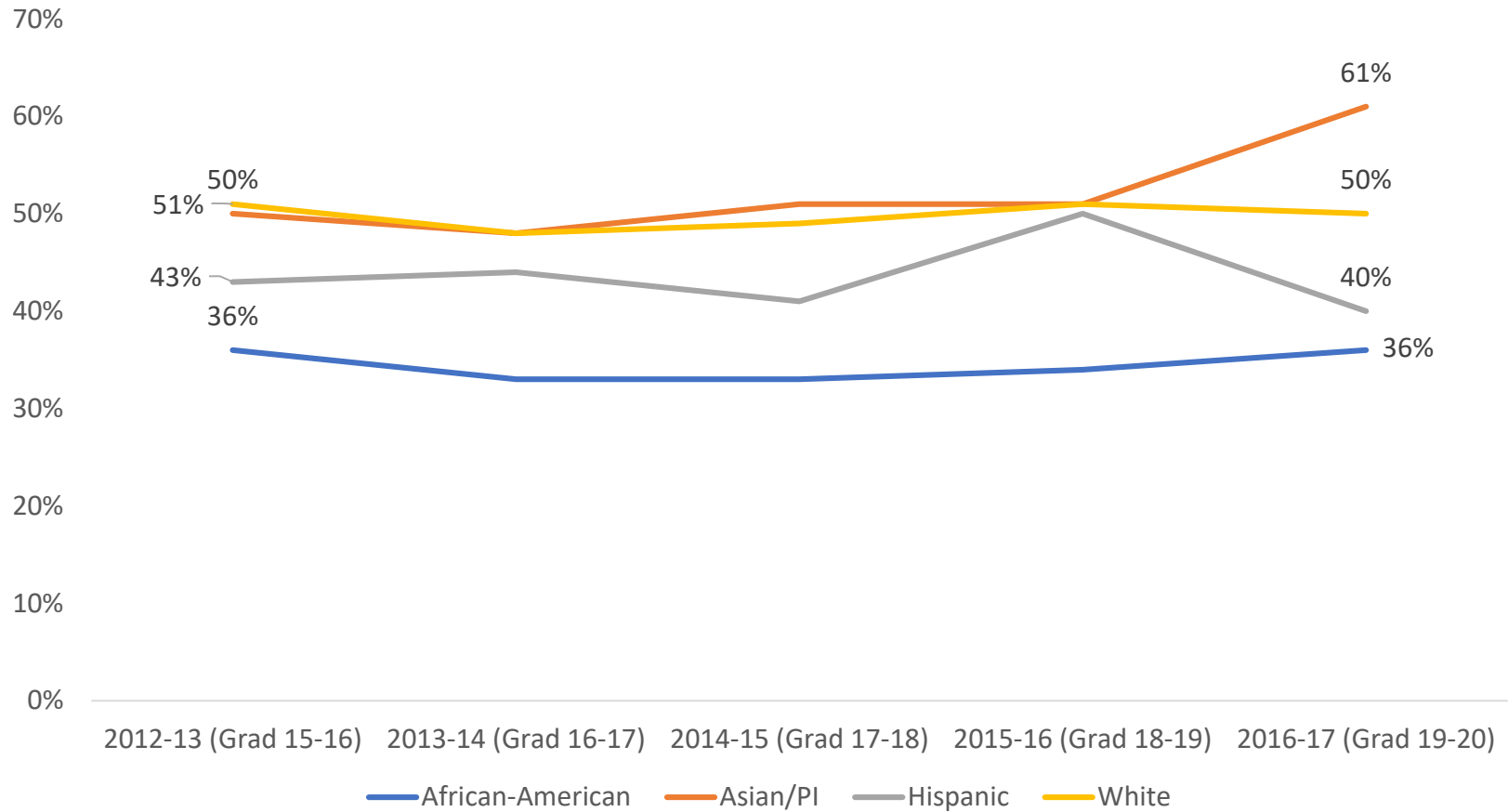
Fall-to-Fall Retention Equity



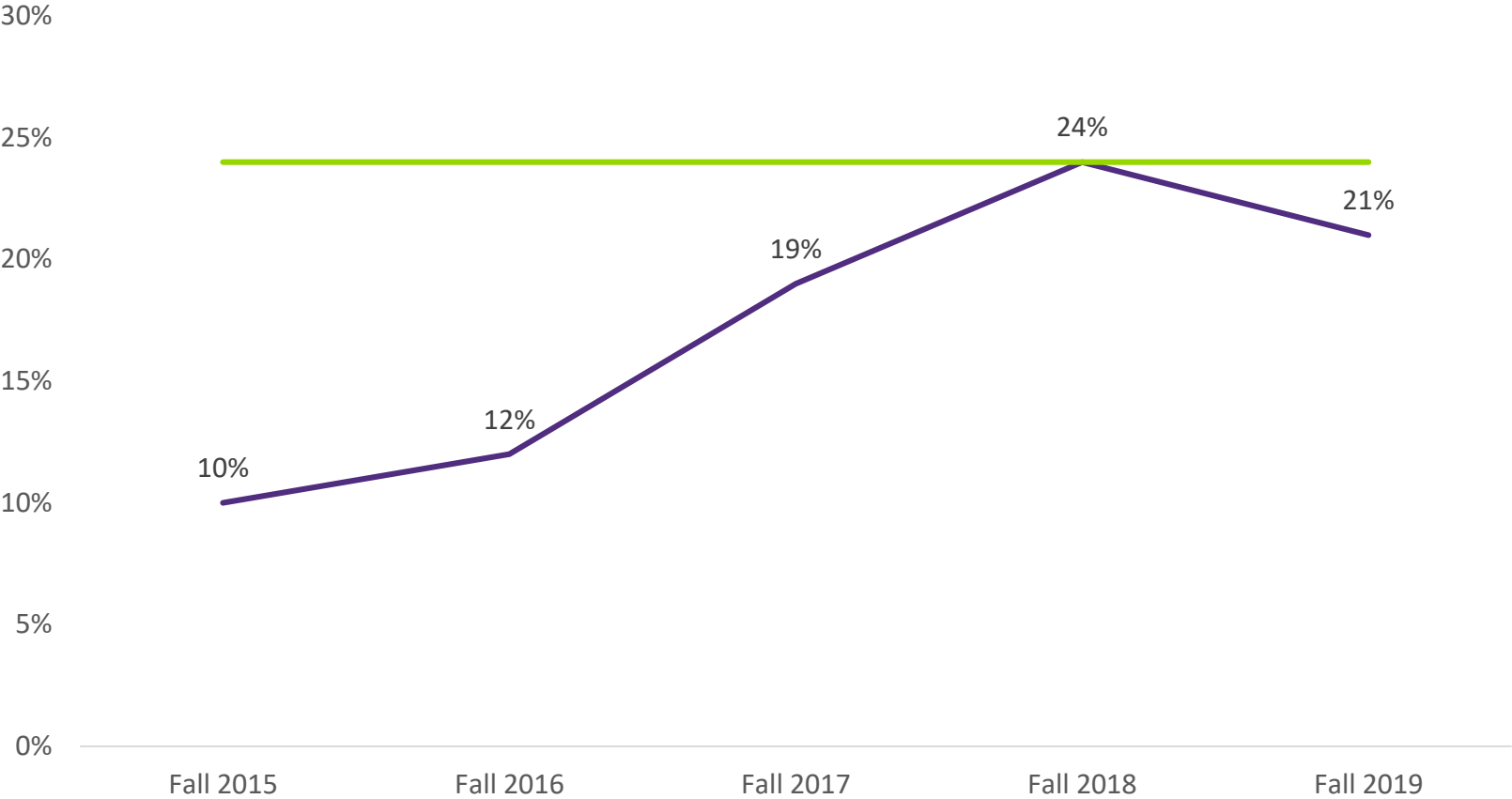
Core Metric: 150% Graduation Rate



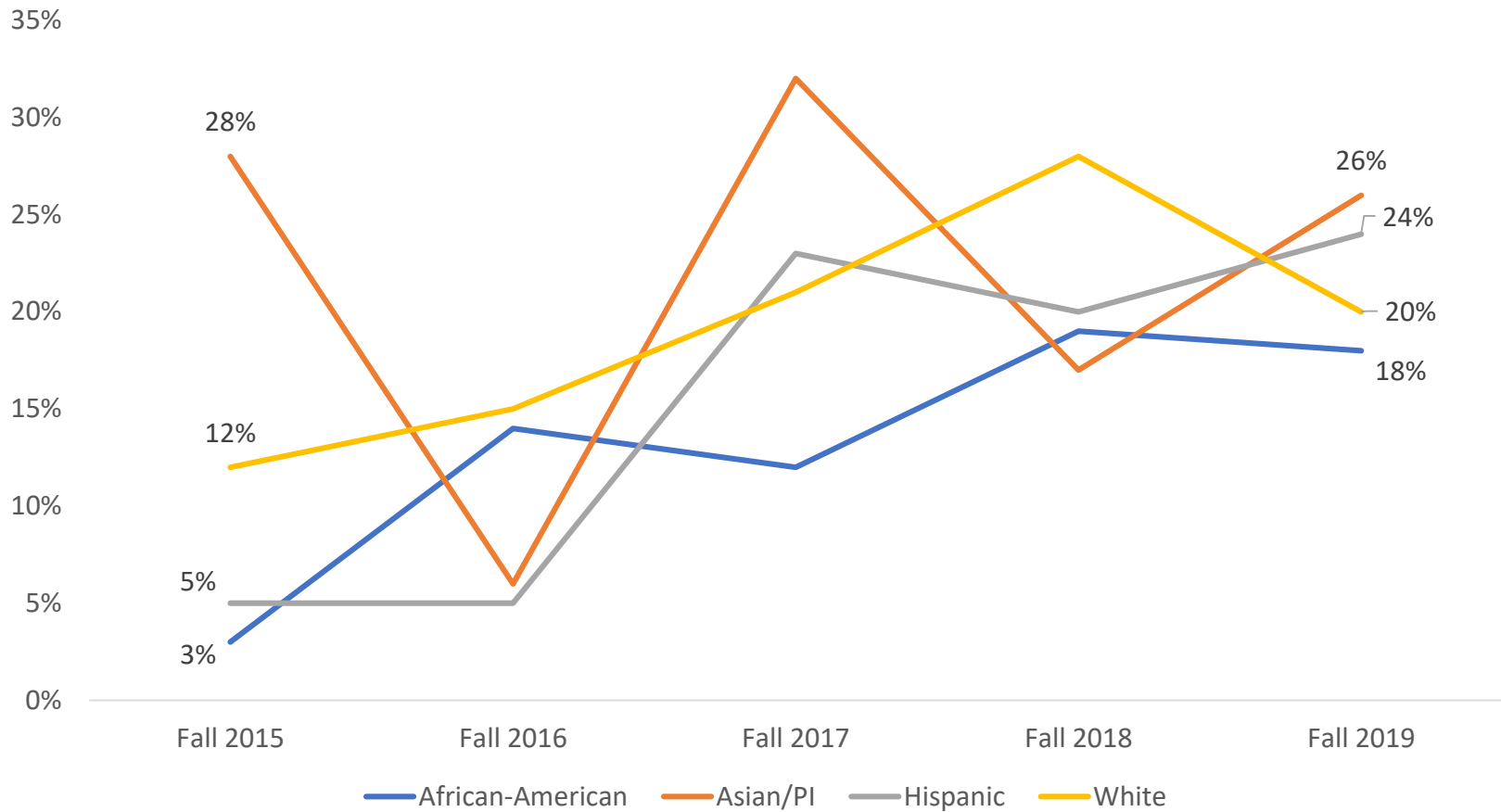
150% Graduation Rate Equity



Core Metric: Students Completing Math and English in their First Year



Math and English in One Year Equity



Key Takeaways

- We surpassed our annual goal in fall-to-fall retention
- Our graduation rates remain flat
- Before COVID-19, math and English completion rates were climbing



Office for EDI (O-EDI) Updates

February 17th, 2020
Board of Trustees -Study Session

**We will cultivate inclusion,
value diversity, and provide
equitable access.**

www.cptc.edu/edi



Equity | Diversity | Inclusion

O-EDI Mission:

Lead the incorporation of equity, diversity and inclusion into all that we do and who we are as an institution, through campus-wide education, awareness, understanding and application of the value of diversity, an inclusive campus climate, and the importance of equitable outcomes for all.

2020-2021 Academic Year Successes:

- Community Learning Partnership Fund
- Inclusive Hiring Practices for Hiring Committees & Managers
- EDI web presence, ticketing request www.cptc.edu/edi
- Fully Stocked EDI Library
- All-Campus EDI Book Club
- College 102 Diversity Module





What's Next?

- Assist Instruction in developing the Diversity (DIV) designation policy & process
- Develop a standard EDI College 102 Module
- Racial Equity Training for Faculty & Staff
- Coordination of EDI efforts system wide



Ethnic Student Engagement Committee (ESE)

Mission:

Increase retention and completion of Black men, students of color and marginalized populations on campus through empowerment, internal/ external collaboration and support navigating college pathways

Chair:

Bryant Watts, Adjunct Faculty in Client & Business services



2020-2021 Academic Year Successes:

Quarterly Brown Bags:

Provides insight on what students need as they are navigating through to completion

Themes: “How Did I Get Here” & “Contagious Kindness” (80 participants)

Black History Month: Resiliency through Music and Informative Videos

What’s Next?:

Outreach and community based interactions through partnership & student advocacy (addressing community/student need)



Diversity Committee

Mission:

Valuing, celebrating and respecting differences and commonalities of all people through education, art and empowerment.



Chair: Lisa Plair, Testing & Reporting Manager

2020-2021 Academic Year Successes :

- Cohosted the Diversity & International Virtual Fair 2020 w/ International Education Programs
- Attended the Faculty & Staff of Color (FSOCC) virtual conference (8 members)
- Hosted CPTC's 2021 virtual Black History Month: Kahoots Trivia (2 sessions & 23 players)
- Partnered with CPTC Marketing to create CPTC Pride Diversity Logo & T-shirts for fundraising
- 16 Celebraversities sent campus-wide

Challenges:

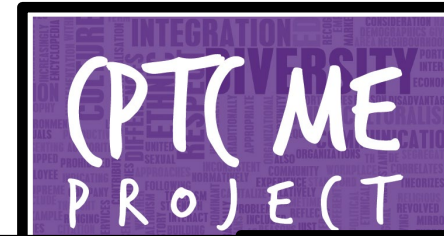
- COVID
- Engagement



DIVERSITY COMMITTEE

What's Next ?:

- Virtual meeting for Women's History Month – March
- Multicultural Observation Virtual Event - May
- Promote membership expansion
- Support campus wide EDI partnership efforts
- Ongoing support and inspiration towards anti-racist & multicultural events and training opportunities campus-wide!



Tab 3

Winter Enrollment Report

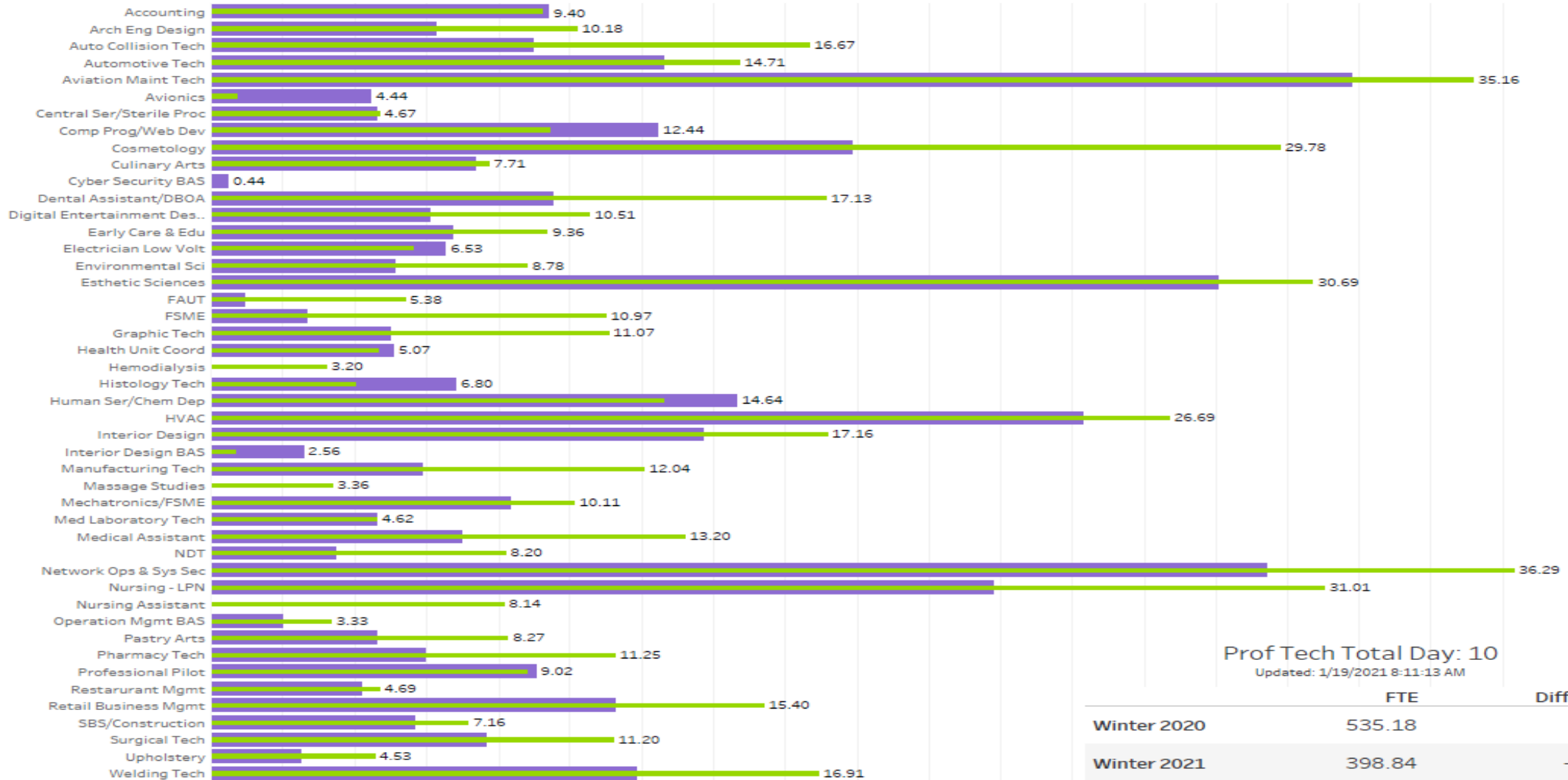
CPTC Board of Trustees; 2/17/21



State-Funded Winter Quarter Enrollment FTE for Technical Programs



■ Winter 2020 ■ Winter 2021



Prof Tech Total Day: 10

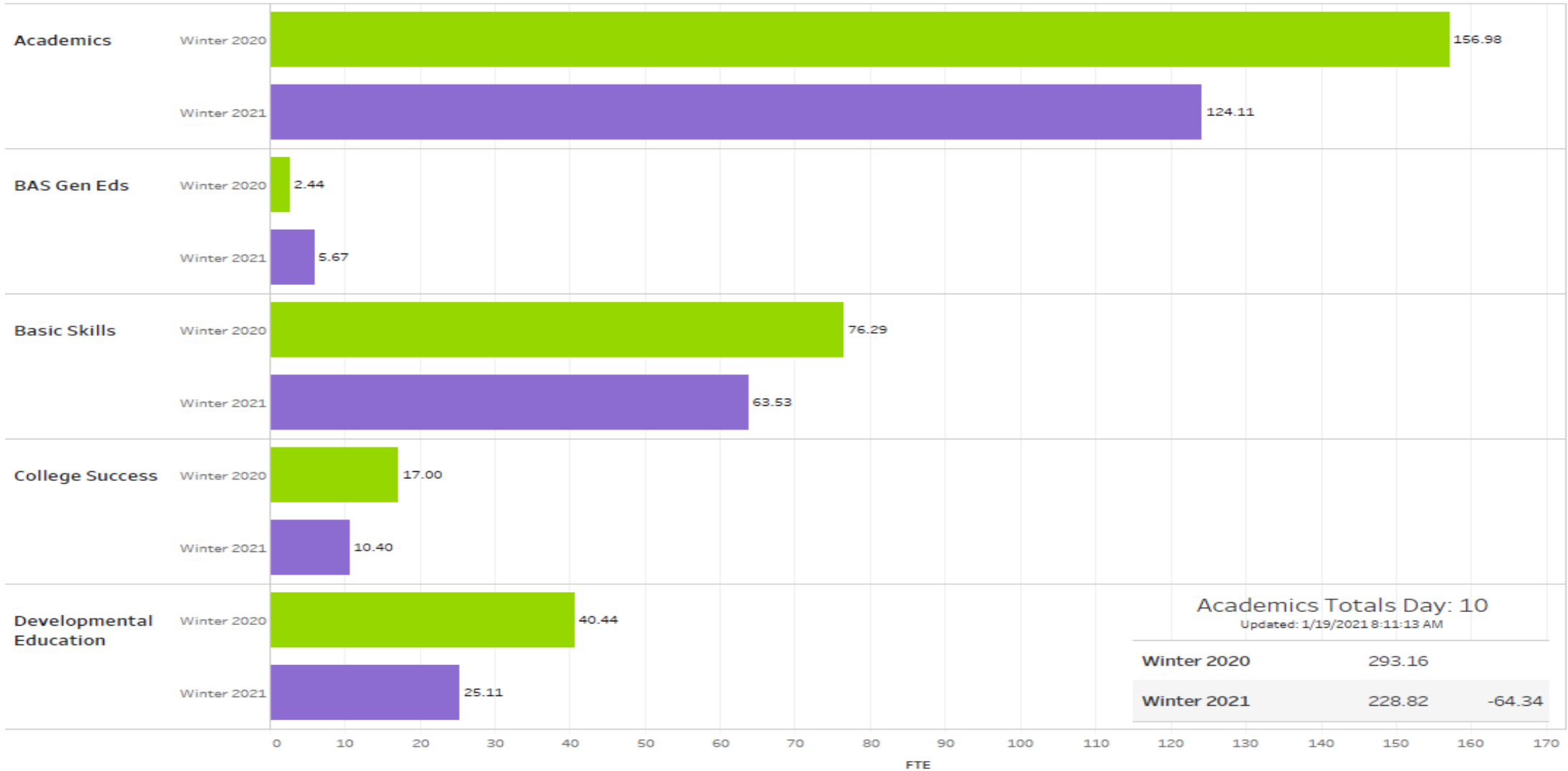
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	FTE	Difference
Winter 2020	535.18	
Winter 2021	398.84	-136.3



State-Funded Winter Quarter Enrollment FTE for Academics and Developmental Education

Winter 2020 Winter 2021





Winter 2021 CPTC Program Tree Map

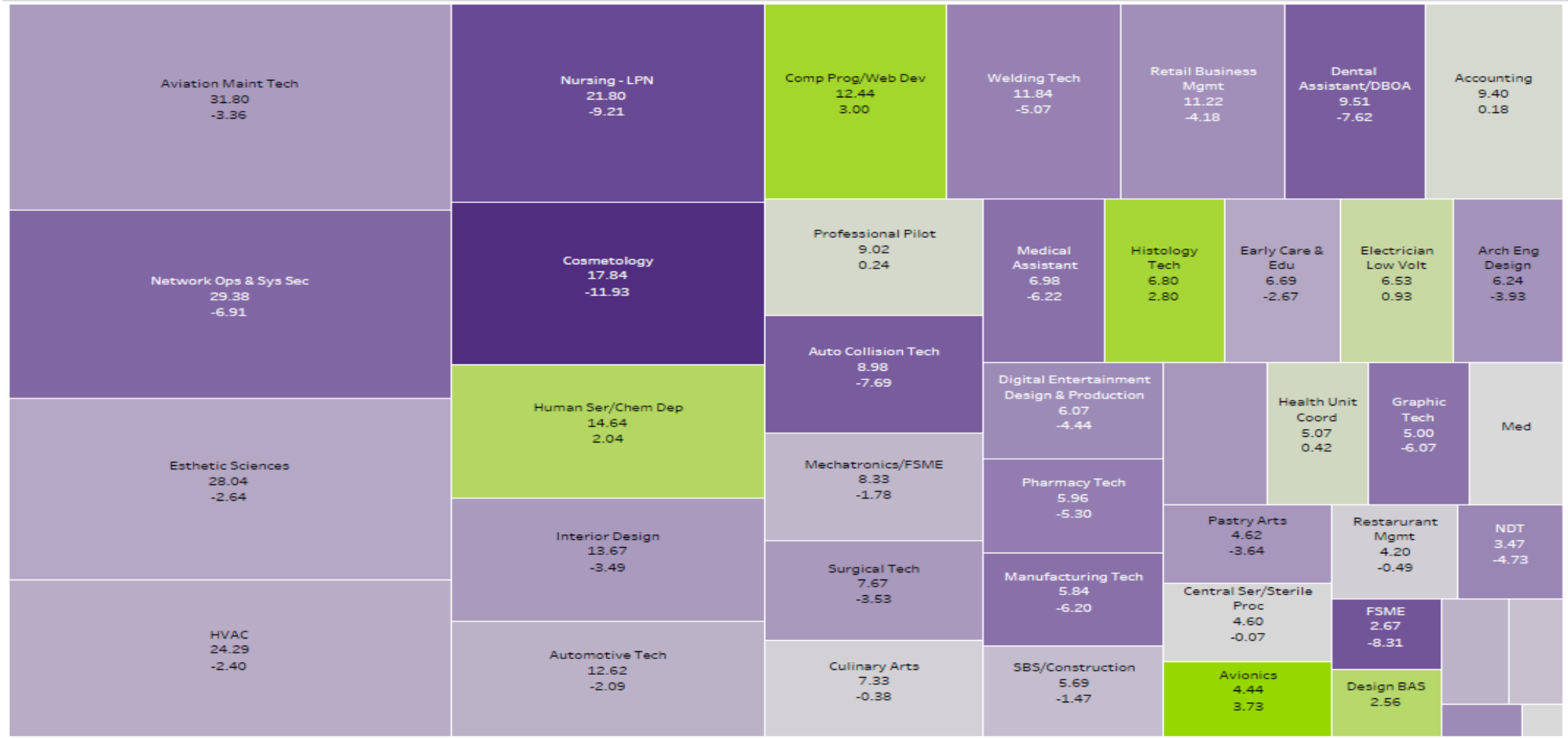
Tree map is arranged by size and color. The box size is based on current FTE. Color is based on change of FTE from previous year

School
All

Difference in FTE
-11.93

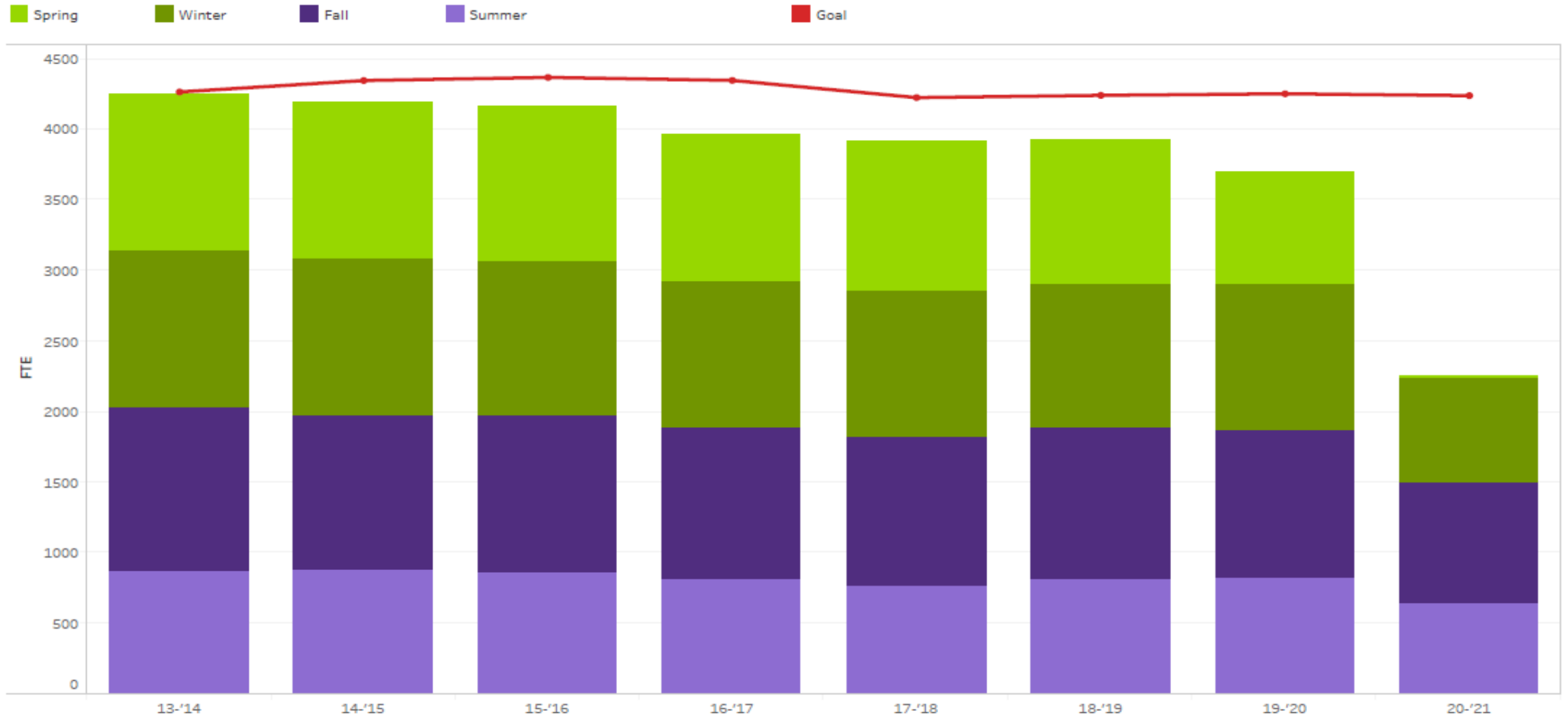
3.73

Winter 2021





Clover Park Technical College Annual & Quarterly State Funded Full-Time Equivalent Students (FTES) With State Allocation Goal



Next steps

- ▶ Increasing capacity where we can; adding clinical sites
- ▶ Working with k-12 partners to reach high school seniors virtually
- ▶ Program Expo on 4/28
- ▶ Simplifying Entry and Student Aid processes
- ▶ Opening up to in-person services



Board of Trustees Meeting

Virtual, Via Zoom

AND in Bldg. 17, Room 260

Wednesday, December 9, 2020

Study Session: Canceled

Regular Meeting: 4:00-5:30 p.m.

Agenda

Call to Order: Chair Taylor called the Board of Trustees Regular Meeting for Clover Park Technical College (CPTC) to order on December 9, 2020, at 4:00 p.m.

Board of Trustees Present:

Eli Taylor, Chair
Mark Martinez
Carol Mitchell
Lua Pritchard
Wayne Withrow

College President: Dr. Joyce Loveday

Assistant Attorney General (AAG): Justin Kjolseth

Executive Team:

Dr. Thomas Broxson, VP, Instruction
Samantha Dana, Assoc. VP, Institutional
Effectiveness

Dean Kelly, Dean, Student Success
Lisa Wolcott, Exec. Dir., Budget & Finance

Adoption of the Agenda

MOTION:

Motion to adopt the agenda, as presented, was made by Trustee Martinez and seconded by Trustee Pritchard. Motion was approved unanimously.

Approval of Minutes (Tab 1)

MOTION:

Motion to approve the minutes of the Regular Board meeting of November 18, 2020, as presented, was made by Trustee Martinez and seconded by Trustee Pritchard. Motion was approved unanimously.

President's Report

Transforming Lives Nominee

Every year, CPTC has the opportunity to submit a student nominee to the Association of College Trustees (ACT) for the Transforming Lives Award. This year, Environmental Sciences student Marcia Wilson was selected as CPTC's nominee. As CPTC's nominee, Ms. Wilson will receive \$200 from ACT and a \$500 scholarship from the CPTC Foundation.

Tentative Classified Bargaining Agreement

Classified – Clover Park Federation of Classified Employees – Local 4789

A tentative contract agreement has been reached by the Classified bargaining teams. Classified staff are scheduled to vote on the agreement this week, and a tentative contract signing appointment has been scheduled for Friday, December 11.

Miscellaneous

Faculty – Clover Park Federation of Teachers, Local 3913

Administration and the Faculty Union signed a Memo of Understanding regarding distribution of High Demand Funding for faculty who teach in high demand, high wage fields. The funding is available as a result of House Bill 2158 (Workforce Investment Act).

Negotiations are continuing to arrive at a new Collective Bargaining Agreement. Faculty and Administration went to mediation in November to work on the remaining elements of the contract, including financial elements.

Drive Through Holiday Celebration

On December 15, the CPTC Foundation and Executive Team are hosting a Drive Through Celebration for all faculty and staff. It will be located on the west end of Building 17 from 3-5 p.m.

Accreditation Visit Next Fall

CPTC is preparing for its seven-year comprehensive accreditation review that will occur in October 2021. Ms. Dana is CPTC's Accreditation Liaison Officer, and she is spearheading preparation for this visit.

A new set of accreditation standards was implemented by NWCCU in 2020, and a new requirement is that the college must have an academic freedom policy. This policy will be listed as a Board Policy. Dr. Korschinowski is leading the work to develop the policy. The recommended language will come to the Board for approval at the February Board meeting.

Trustee Martinez asked what the policy will entail, and President Loveday will send a copy to Trustees.

College Reports or Highlights

ASG Report (Tab 2)

Chelsie Boyd, Chair of the Events & Activities Committee, gave the attached ASG Report. Trustee Mitchell asked if ASG had thought about partnering with Greater Lakes or another provider that is close to the college for assistance in providing mental health services. If there is a community partner, it sometimes makes a difference in the legislative ask. Ms. Boyd replied she will make that suggestion to the committee.

Student Success Report – Veterans (Tab 3)

Ms. McKinney provided the attached report on Veterans. Trustee Mitchell asked if the statistics could be broken down by active duty personnel versus separated or retired. Ms. McKinney will include that information in the next Veterans Report.

Chair Taylor inquired as to whether the College partners with external connections to recruit veteran students. The Veterans Navigator, Tim Guntle, works with various organizations – Washington Disabilities Veterans Association, Vet Corps, Tacoma Veterans Center, etc.

Trustee Martinez asked if statistics are available for the veteran homeless population at CPTC. There are not. However, Mr. Guntle connects with all housing organizations in the area to provide food and housing vouchers for CPTC veteran students.

Towards a Data Driven Instructional Culture of Continuous Improvement (Tab 4)

Dr. Broxson gave the attached report. He noted that the data shows what the trends are, which will begin the conversation about actions that can be taken to try and change those trends, and then evaluate if the changes were effective. Trustee Mitchell would like to be involved when there is discussion about single parents, as she has some solution ideas.

Chair's Report

Chair Taylor thanked everyone for protecting themselves and their families.

Board Reports and/or Remarks

Trustee Mitchell announced two upcoming opportunities for students, staff, and faculty to get involved:

1. Pierce County Council has initiated a resolution to dissolve the Tacoma-Pierce County Health Department and start the process to create a health department run strictly by county government. The Council will have a final vote on this issue on December 15.
2. The City of Tacoma has draft Initiative 1300, the Emmanuel Ellis Anti-Discrimination Act, and is looking for signatures. Trustee Pritchard also asked people to consider getting involved.

Public Comments

No public comments.

New Business

New Tenure-Track Faculty Introductions (Tab 5)

Dr. Broxson asked the chair of the new tenure-track faculty member's committee to introduce the faculty member to the Board of Trustees.

Adoption of the 2021 Board of Trustees Meeting Schedule (Tab 6)

MOTION:

Motion to adopt the 2021 Board of Trustees Meeting Schedule, as presented, made by Trustee Martinez, seconded by Trustee Mitchell. Approved unanimously.

Executive Session

At 5:10 p.m., Chair Taylor stated that, in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately twenty minutes for the purpose of reviewing, evaluating, and interviewing a faculty probationer for tenure award.

Chair Taylor reconvened the Regular Meeting at 5:35 p.m. and asked if there were any action items as a result of Executive Session. There was.

MOTIONS:

Trustee Pritchard moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee and the President, grant tenure to Christain Griffin at Clover Park Technical College, seconded by Trustee Martinez. No discussion. Approved unanimously.

Next Meeting

January 13, 2021, details to follow.

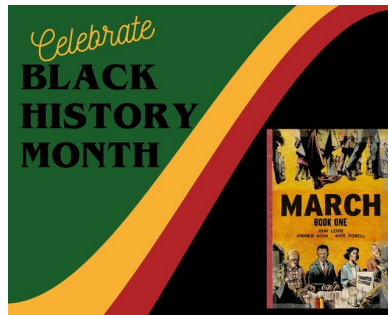
Adjournment

MOTION:

Motion to adjourn was made by Trustee Martinez, and seconded by Trustee Mitchell. Motion was approved unanimously.

Dr. Joyce Loveday
President
College District Twenty-Nine

Eli Taylor
Chair, Board of Trustees
College District Twenty-Nine



Associated Student Government February 2021

Highlights

Since winter quarter started, the Associated Student Government (ASG) hosted the Resolution Run and Cupid Shuffle as part of our ongoing virtual 5K series and distributed paint by number kits and Lunar New Year celebration boxes to students. In January, we promoted local (virtual) opportunities to honor and celebrate the work and life of Dr. Martin Luther King Jr. and are participating in the College's Black History Month month-long programming efforts.

Increasing Student Advocacy

ASG representatives participated in the process to develop a legislative action agenda that will represent the priorities of CTC students during the 2021 legislative session. The five priorities that were selected include *increasing college affordability and financial assistance for CTC students, increase resources for mental health counseling, and expanding the working child connection care program*. The ASG Legislative Chair participated in the virtual CTC Legislative Advocacy Week (February 1-5), continues to track and monitor bills of interest, and plans on making appointments with legislative representatives at the end of the month.

Partnership Highlights

The ASG partnered with the Pastry Arts Program to offer students free cookie decorating kits. Each kit included six cookies (red velvet and sugar cookies), frosting, and various decorations. There was so much excitement for this event that registration for this event closed one-hour after going live. We look forward to partnering with the Pastry Arts Program again in the spring!

As part of the college's Black History Month (BHM) programming, the ASG and Department of Student Life are co-hosting a shared book read throughout the month of February on the graphic novel, *March* (book one), a vivid account of John Lewis' lifelong struggle for civic and human rights that reflect the highs and lows of the broader civil rights movement. Find out more about BHM programming by visiting www.cptc.edu/calendar.

Student Governance

The remaining Student Government meetings for this quarter are as follows: Tuesdays, February 23 and March 16 at 3:30 p.m. Please visit www.cptc.edu/asg for details on how to join these virtual governance meetings.

The 2021-2022 Services & Activities (S&A) budgeting process continues. The student-led committee will review requests and make allocation decisions by March 12. Last year (June 2020) the Board approved an S&A operating budget of \$694,006 to 30+ organizations and initiatives; this was a 21% reduction compared to 2019-2020 FY.

By The Numbers

- 255** In-person appointments this quarter
- 55** Virtual 5K participants (Jan & Feb)
- 193** lbs of protein donated to the food pantry
- 70** Student ID Cards distributed this quarter

Upcoming Events

- Run for the Gold – Virtual 5K Series**
Run anytime between March 13-21
- ZuZu African Acrobats**
February 25 – Live Stream begins at 7:00 p.m.
- Resume Workshop**
February 26 – 12-1 p.m.

The Student Leadership & Service Center is open by appointment only Tuesday-Thursday from 9a-2p. Please visit www.cptc.edu/studentlife, call 253-589-5780 or email us at involvement@cptc.edu for more information.



FY2020-2021

2nd Quarter

Period Ending

December 31, 2020

**Prepared by:
Finance Department**

Clover Park Technical College
Statement of Revenue and Expenditure by Fund Source
FY2020-21 Period Ending December 31, 2020
Cumulative beginning July 1, 2020

Revenues						Expenditures				Net
Fund	Description	Budget	YTD	Balance	% Received	Budget	YTD	Balance	% Expended	to Date
001	State Allocations	20,857,126	9,381,807	11,475,319	45%	20,857,126	9,381,807	11,475,319	45%	-
060	Capital Debt	2,514,750	684,476	1,830,274	27%	2,514,750	684,476	1,830,274	27%	-
08A	Education Legacy Trust	2,254,778	696,042	1,558,736	31%	2,254,778	696,042	1,558,736	31%	-
489	Pension Funding	999,601	-	999,601	0%	999,601	-	999,601	0%	-
24J	WorkForce Acct	2,858,689	789,452	2,069,237	28%	2,858,689	789,452	2,069,237	28%	-
149	Operating Fees/Tuition	6,535,102	5,209,962	1,325,140	80%	6,535,102	3,888,066	2,647,036	59%	1,321,896
Operating Subtotal		36,020,046	16,761,740	19,258,306	47%	36,020,046	15,439,844	20,580,202	43%	1,321,896
145	Grants and Contracts	6,601,692	2,725,609	3,876,083	41%	6,043,235	2,858,483	3,184,752	47%	(132,874)
146	Local Contracts	445,000	205,570	239,430	46%	420,368	143,987	276,381	34%	61,583
147	Plant	32,201	-	32,201	0%	32,201	-	32,201	0%	-
148	Local Dedicated	2,185,334	1,350,740	834,594	62%	2,180,610	784,696	1,395,914	36%	566,044
522	Associated Students	1,034,177	1,000,716	33,461	97%	1,034,177	349,885	684,292	34%	650,831
528	Parking	140,000	74,705	65,295	53%	140,000	59,355	80,645	42%	15,350
561	Innovation Fund	231,350	149,999	81,351	65%	231,350	110,869	120,481	48%	39,130
570	Hayes Child Development Ctr	599,000	226,639	372,361	38%	571,162	305,965	265,197	54%	(79,326)
570	Event Services	134,000	79,166	54,834	59%	134,000	28,882	105,118	22%	50,284
570	Bookstore Commissions	50,000	274,552	(224,552)	549%	50,000	114,560	(64,560)	229%	159,992
846	Grants in Aid	9,784,864	3,203,523	6,581,341	33%	9,784,864	5,299,033	4,485,831	54%	(2,095,510)
849	Student Loan	4,370,000	909,282	3,460,718	21%	4,370,000	1,178,832	3,191,168	27%	(269,550)
850	Work Study	229,138	344	228,794	0%	229,138	668	228,470	0%	(324)
860	CPTC Financial Aid	329,900	212,833	117,067	65%	329,900	103,983	225,917	32%	108,850
Other Subtotal		26,166,656	10,413,678	15,752,978	40%	25,551,005	11,339,198	14,211,807	44%	(925,520)
057	State Capital Projects	1,484,929	356,147	1,128,782	24%	1,484,929	356,147	1,128,782	24%	-
060	Capital Projects	1,329,975	628,452	701,523	47%	1,329,975	628,452	701,523	47%	-
Capital Subtotal		2,814,904	984,600	1,830,304	35%	2,814,904	984,600	1,830,304	35%	-
Total		65,001,606	28,160,017	36,841,589	43%	64,385,955	27,763,642	36,622,313	43%	396,376

Prior Year (2019-20)	Budget	YTD	Balance	%Rec	Budget	YTD	Balance	%Exp	Net to Date
Operating	36,028,862	18,504,460	17,524,402	51%	36,028,862	15,773,139	20,255,723	44%	2,731,321
Other Subtotal	29,925,247	14,922,927	15,002,320	50%	29,634,884	16,186,013	13,448,871	55%	(1,263,086)
Capital Subtotal	2,861,300	211,485	2,649,815	7%	2,861,300	211,485	2,649,815	7%	-
Total	68,815,409	33,638,872	35,176,537	49%	68,525,046	32,170,637	36,354,409	47%	1,468,235

As a percent of this year

106%

119%

106%

116%

Clover Park Technical College
Statement of Expenditures
FY2020-21 Period Ending December 31, 2020
Cumulative beginning July 1, 2020

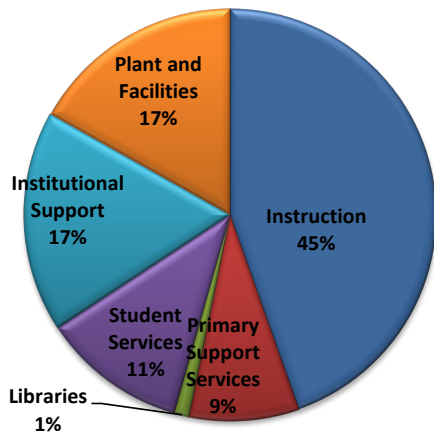
By Program

Program Index	Budget	YTD	Balance	% Expended	2019-2020	% of LYTD
010 Instruction	15,850,440	7,117,242	8,733,198	44.9%	6,836,375	104%
040 Primary Support Services	3,041,260	1,049,024	1,992,236	34.5%	1,181,450	89%
050 Libraries	424,773	218,289	206,484	51.4%	236,158	92%
060 Student Services	4,037,827	1,814,049	2,223,778	44.9%	1,980,808	92%
080 Institutional Support	6,172,948	2,749,674	3,423,274	44.5%	2,870,401	96%
090 Plant and Facilities	5,992,798	1,807,090	4,185,708	30.2%	2,667,947	68%
Total	35,520,046	14,755,368	20,764,678	41.5%	15,773,139	93.5%

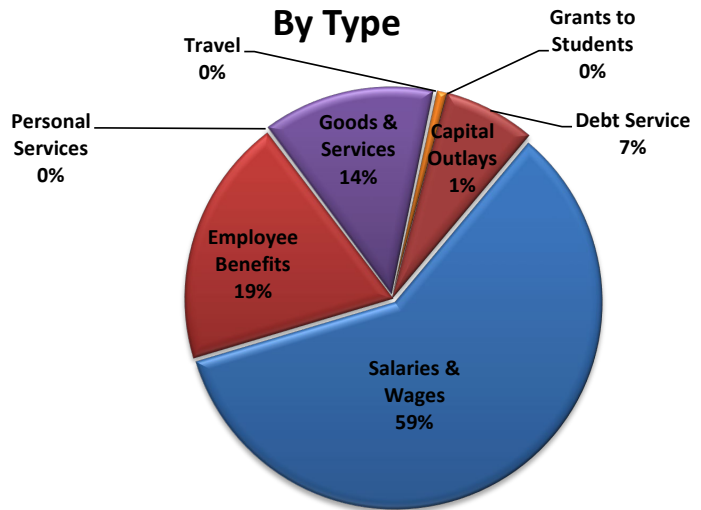
By Type

Expense Type	Budget	YTD	Balance	% Expended	2019-2020	% of LYTD
A Salaries & Wages	21,501,133	9,760,815	11,740,318	45.4%	9,363,978	104%
B Employee Benefits	7,008,355	3,308,452	3,699,903	47.2%	3,283,032	101%
C Personal Services	71,042	40,789	30,253	57.4%	90,998	45%
E Goods & Services	4,840,949	1,729,733	3,111,216	35.7%	1,837,465	94%
G Travel	49,816	2,821	46,995	5.7%	47,077	6%
J Capital Outlays	290,970	91,666	199,304	31.5%	490,892	19%
N Grants to Students	7,350	547	6,803	7.4%	5,683	10%
P Debt Service	2,514,750	-	2,514,750	0.0%	759,875	0%
S Interagency Reimbursement	(178,827)	(53,206)	(125,621)	29.8%	(67,295)	79%
T Transfers	(585,492)	(126,249)	(459,243)	21.6%	(38,566)	327%
Total	35,520,046	14,755,368	20,764,678	41.5%	15,773,139	93.5%

By Program



By Type



Clover Park Technical College
Statement of Expenditures
Excludes CAMT Debt Service
FY2020-21 Period Ending December 31, 2020
Cumulative beginning July 1, 2020

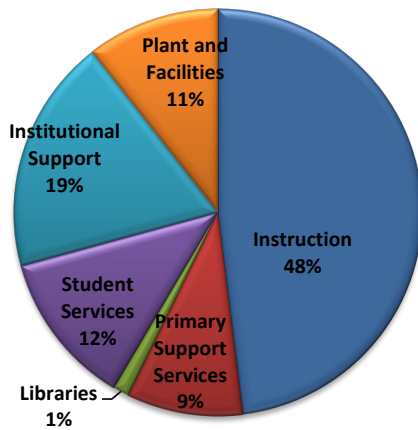
By Program

Program Index	Budget	YTD	Balance	% Expended	2019-2020	% of LYTD
010 Instruction	15,850,440	7,117,242	8,733,198	44.9%	6,836,375	104%
040 Primary Support Services	3,041,260	1,049,024	1,992,236	34.5%	1,181,450	89%
050 Libraries	424,773	218,289	206,484	51.4%	236,158	92%
060 Student Services	4,037,827	1,814,049	2,223,778	44.9%	1,980,808	92%
080 Institutional Support	6,172,948	2,749,674	3,423,274	44.5%	2,870,401	96%
090 Plant and Facilities	3,478,048	1,807,090	1,670,958	52.0%	1,908,072	95%
Total	33,005,296	14,755,368	18,249,928	44.7%	15,013,264	98.3%

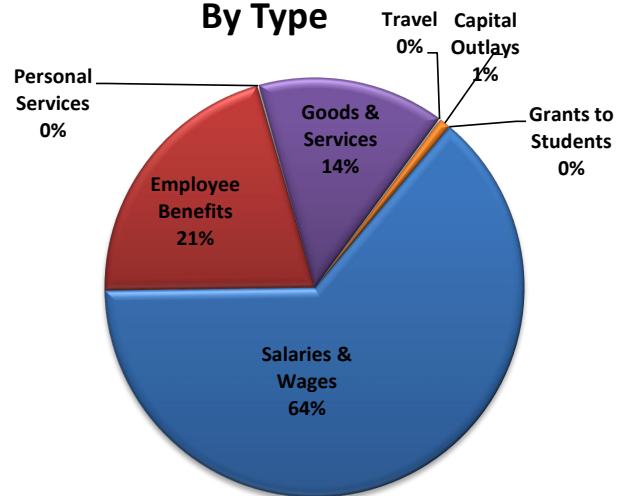
By Type

Expense Type	Budget	YTD	Balance	% Expended	2019-2020	% of LYTD
A Salaries & Wages	21,501,133	9,760,815	11,740,318	45.4%	9,363,978	104%
B Employee Benefits	7,008,355	3,308,452	3,699,903	47.2%	3,283,032	101%
C Personal Services	71,042	40,789	30,253	57.4%	90,998	45%
E Goods & Services	4,840,949	1,729,733	3,111,216	35.7%	1,837,465	94%
G Travel	49,816	2,821	46,995	5.7%	47,077	6%
J Capital Outlays	290,970	91,666	199,304	31.5%	490,892	19%
N Grants to Students	7,350	547	6,803	7.4%	5,683	10%
S Interagency Reimbursement	(178,827)	(53,206)	(125,621)	29.8%	(67,295)	79%
T Transfers	(585,492)	(126,249)	(459,243)	21.6%	(38,566)	327%
Total	33,005,296	14,755,368	18,249,928	44.7%	15,013,264	98.3%

By Program



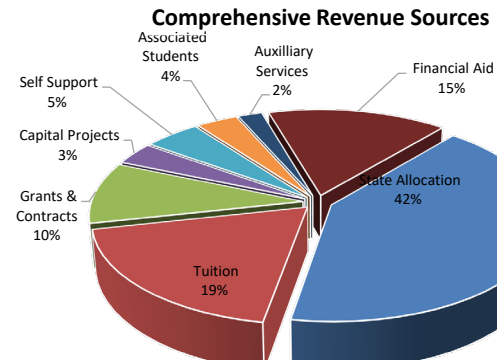
By Type



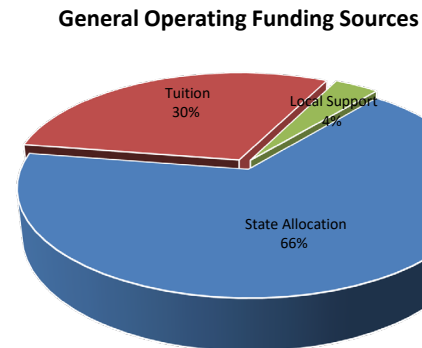
Clover Park Technical College
Statement of Earmarks, Reserves and Proportionate Operational Revenues
FY2020-21 Period Ending December 31, 2020
Cumulative beginning July 1, 2020

Revenues						Expenditures				Net to Date
Fund	Description	Budget	YTD	Balance	% Received	Budget	YTD	Balance	% Expended	
149	90 Operating	8,880,012	14,950,633	(6,070,622)	168%	8,880,012	1,048,490	7,831,522	12%	13,902,143
148	Debt Service (Student Union COP)	3,586,307		3,586,307	0%	3,586,307	-	3,586,307	0%	-
148	Litigation	949,064		949,064	0%	949,064	42,444	906,620	4%	(42,444)
148	Local Capital	1,000,000	1,058,797	(58,797)	106%	1,000,000	-	1,000,000	0%	1,058,797
Reserves Subtotal		14,415,383	16,009,430	(1,535,251)	111%	14,415,383	1,090,934	13,324,449	8%	14,918,496
148	ctcLink	164,935	1,141,625	(976,690)	692%	164,935	67,217	97,718	41%	1,074,408
148	Tuition Installment Plan	73,080	62,720	10,360	86%	73,080	34,302	38,778	47%	28,418
149	Childcare Support	-	-	-	N/A	-	-	-	N/A	-
Earmark Subtotal		238,015	1,204,345	(966,330)	506%	238,015	101,519	136,496	43%	1,102,826
Total		14,653,398	17,213,775	(2,501,581)		14,653,398	1,192,453	13,460,945		16,021,322

College Comprehensive Funding Sources			
Source	Budget	YTD	YTD %
State Allocation	29,484,944	11,551,778	42%
Tuition	6,535,102	5,209,962	19%
Grants & Contracts	6,601,692	2,725,609	10%
Capital Projects	2,847,105	984,600	4%
Self Support	2,185,334	1,350,740	5%
Associated Students	1,034,177	1,000,716	4%
Auxilliary Services	1,154,350	580,357	2%
Financial Aid	14,713,902	4,325,982	16%
	64,556,606	27,729,743	100%

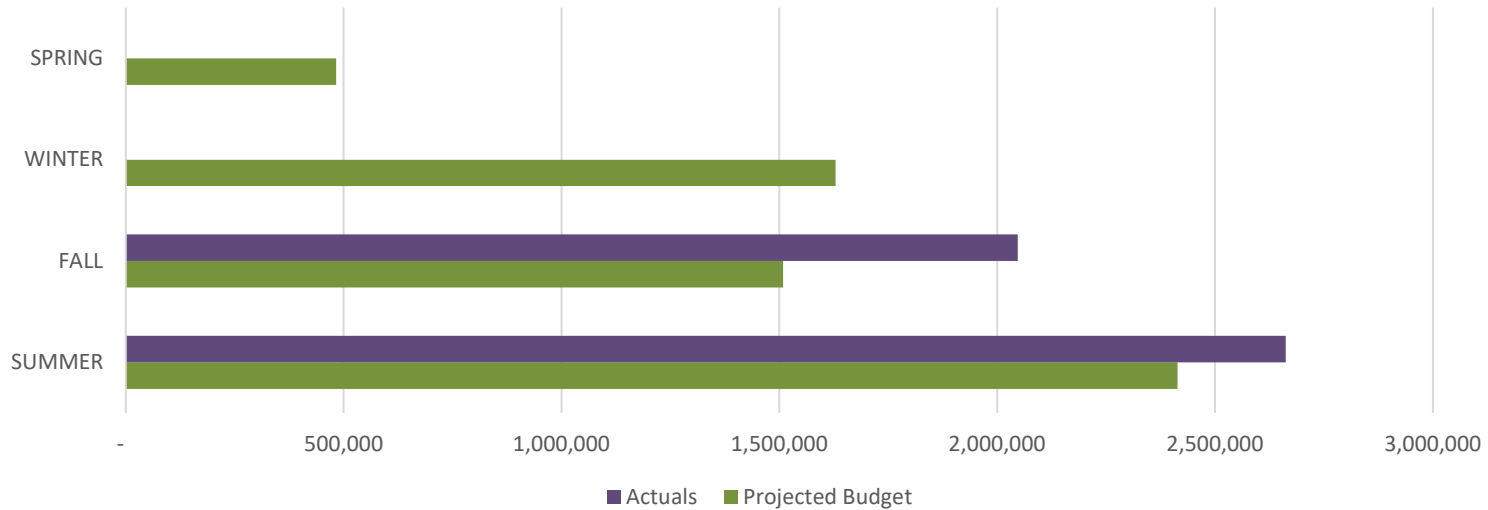


General Operating Funding Sources			
Source	Budget	YTD	YTD %
State Allocation	29,484,944	11,551,778	66%
Tuition	6,535,102	5,209,962	30%
Local Support	1,382,933	646,877	4%
	37,402,979	17,408,617	100%



**Clover Park Technical College
ProRated Tuition Collection
FY2020-21 Period Ending December 31, 2020
Cumulative beginning July 1, 2020**

Fund	Description	% Projected	Projected Budget	Actuals	+/- Change
C011	SUMMER	40%	2,414,041	2,662,391	248,350
C012	FALL	25%	1,508,776	2,047,571	538,796
C013	WINTER	27%	1,629,478		(1,629,478)
C014	SPRING	8%	482,808		(482,808)
		100%	6,035,102	4,709,962	(842,332)



Federal & Pierce County CARES Act

Presenters:

Cristeen Crouchet

Hayley Saucedo

Lisa Wolcott

CARES ACT Committees

CARES ACT Committee	CARES Act Sub-committee
Joyce Loveday	Cristeen Crouchet
Scott Latiolais	Celva Boon
Lisa Wolcott	Lisa Fortson
Cristeen Crouchet	Janet Holm
Celva Boon	Michelle Barre
Lisa Fortson	Jennifer Weinmann
Janet Holm	Hayley Saucedo
Michelle Barre	Diane Follett
Jennifer Weinmann	
Hayley Saucedo	
Diane Follett	

SERVING STUDENTS WITH CARE

As we know, the financial impacts of Covid-19 have been devastating for many. Our students are no exception. The CPTC CARES Act Committee was formed in response to the allocation of federal dollars as a direct result of the pandemic. The committee worked tirelessly to create and implement processes to identify and award students in unprecedented ways. In addition to the Federal CARES award of 1.6 million, CPTC also received an additional 750 thousand from Pierce County to help further meet the needs to of our students and institution.

In the process of funding students, we also worked with them to find sustainable resources. Collaborating with partners across campus and in the community, we have made direct referrals for food assistance (SNAP), direct referrals to housing partners, and various other support service programs to help stabilize and retain our students.

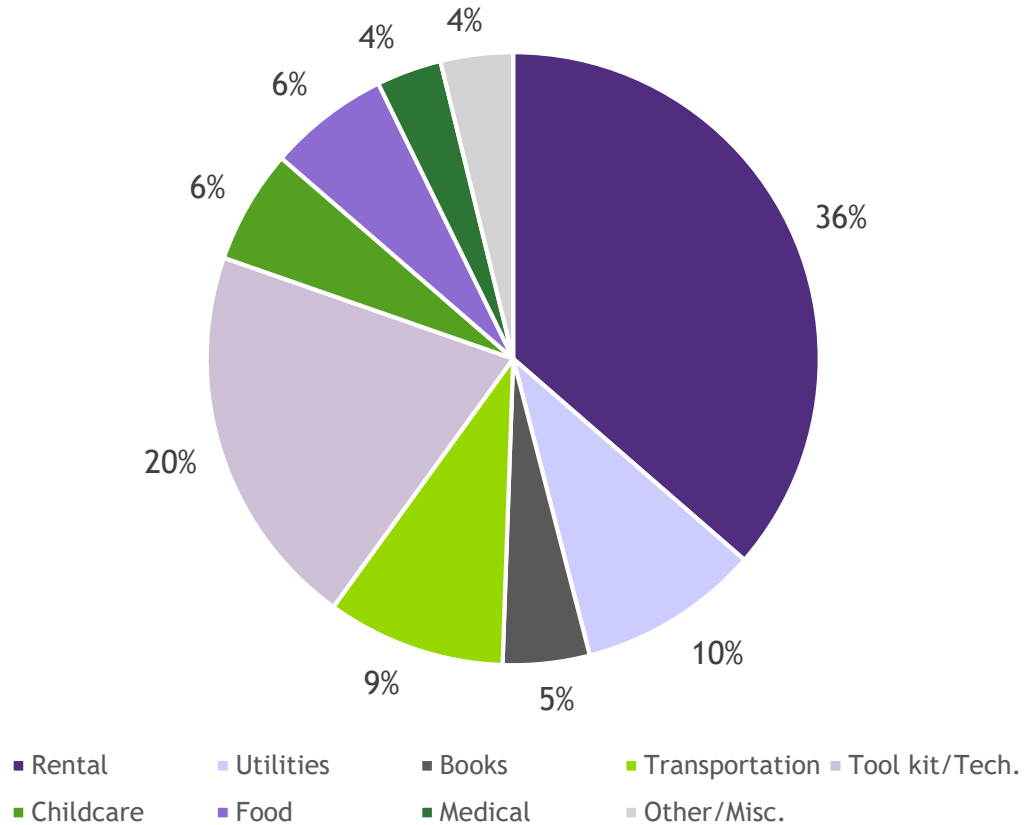
Federal CARES Act Funding

Federal CARES Act: Direct Aid to Students	
Amount Allotted	\$ 1,633,170.00
Students served	2,208

- Federal CARES Act began by awarding \$300.00 in Spring quarter to all enrolled and federally eligible students.
- The application was launched in June allowing students to request aid needed for retention and successful completion in Summer and Fall Quarter.
- Federal CARES Act was Intended to serve current students who were impacted by COVID. However, students must be Title IV eligible, and funds could not be used toward tuition or fees.
- Funds were used to request aid to address disruptions caused by COVID . Aid available from Federal CARES was utilized for rental assistance, utilities, books, tools/technology, transportation, medical expenses, food, childcare, and other/misc. (i.e.. Clothing, hygiene items, etc.)

Federal CARES ACT - Student Requested Needs

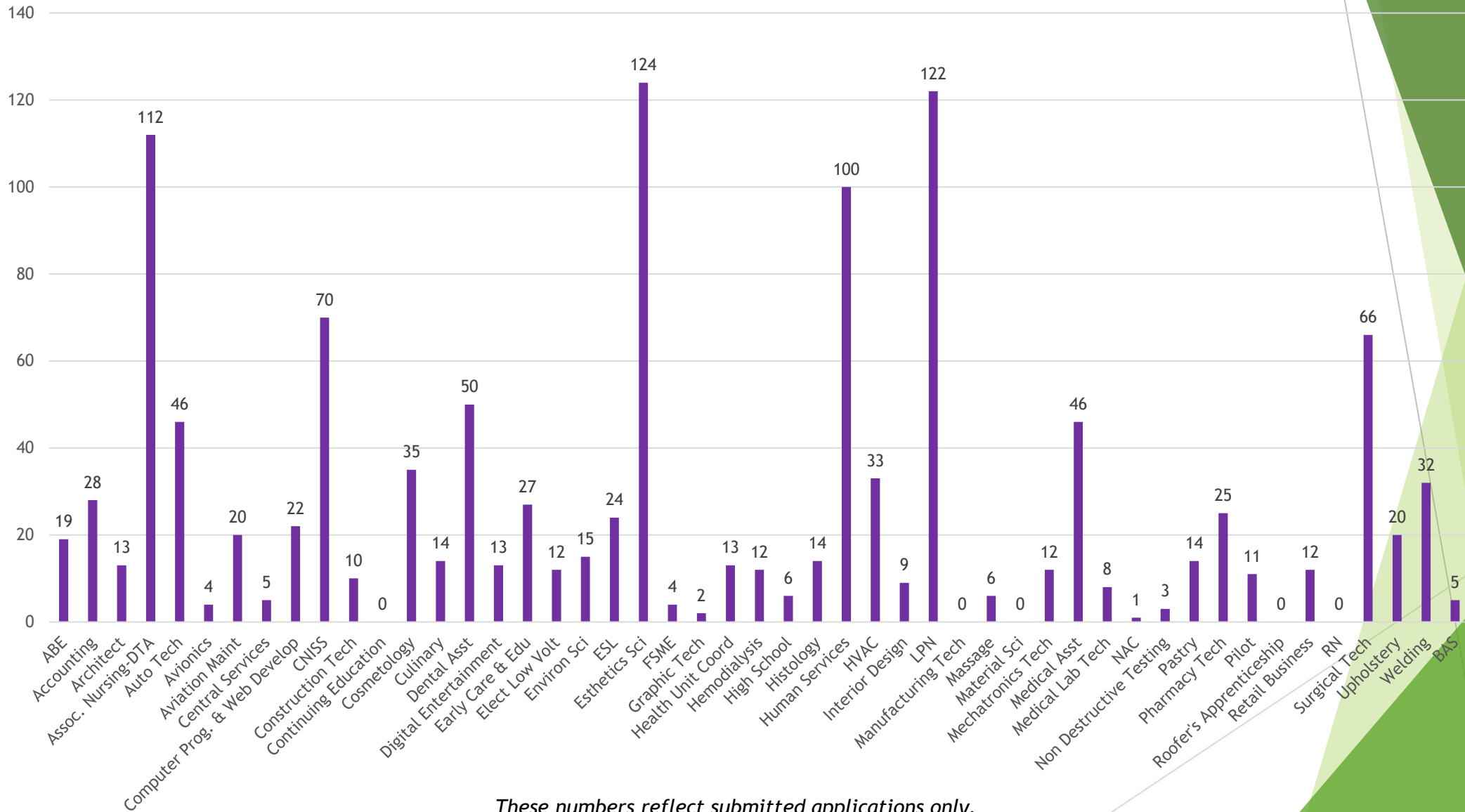
BREAKDOWN OF IDENTIFIED NEEDS



- ▶ Rental assistance
- ▶ Utility assistance
- ▶ Books
- ▶ Tools & technology
- ▶ Food assistance
- ▶ Medical costs
- ▶ Childcare costs
- ▶ Other/Misc.

These numbers reflect submitted applications only.

FEDERAL CARES ACT - APPLICATIONS RECEIVED BY PROGRAM



These numbers reflect submitted applications only.

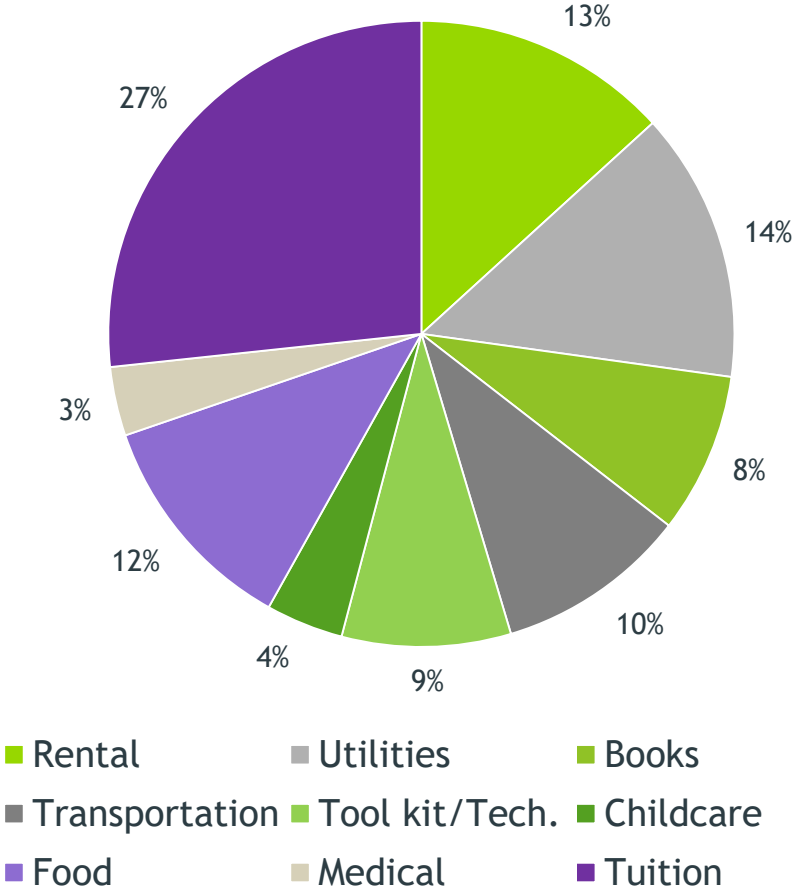
Pierce County CARES Act Funding

Pierce County CARES Act	
Amount Allocated	\$ 750,000
Amended Allocation for Committee Disbursement	\$710,000
Amended Allocation for Foundation Disbursement	\$40,000
Students Served	641

- Intended to serve current students who were impacted by COVID and were otherwise ineligible to receive funds from the Federal CARES Act.
- The CARES Act Committee advocated for and received approval to award County CARES to as many students as possible . Populations of students including: ABE/ELA, NWCTHS, students without SSN or tax ID numbers (working through CPTC's Foundation to issue checks), International students, online only students, and loan only students were eligible to apply.
- Unlike Federal CARES, we were able to cover outstanding tuition balances for eligible students for Summer and Fall. Therefore, paying off TIP (Tuition Installment Plans) for eligible students, and covering any cost differentials due to credit adjustments all without requiring students to apply.

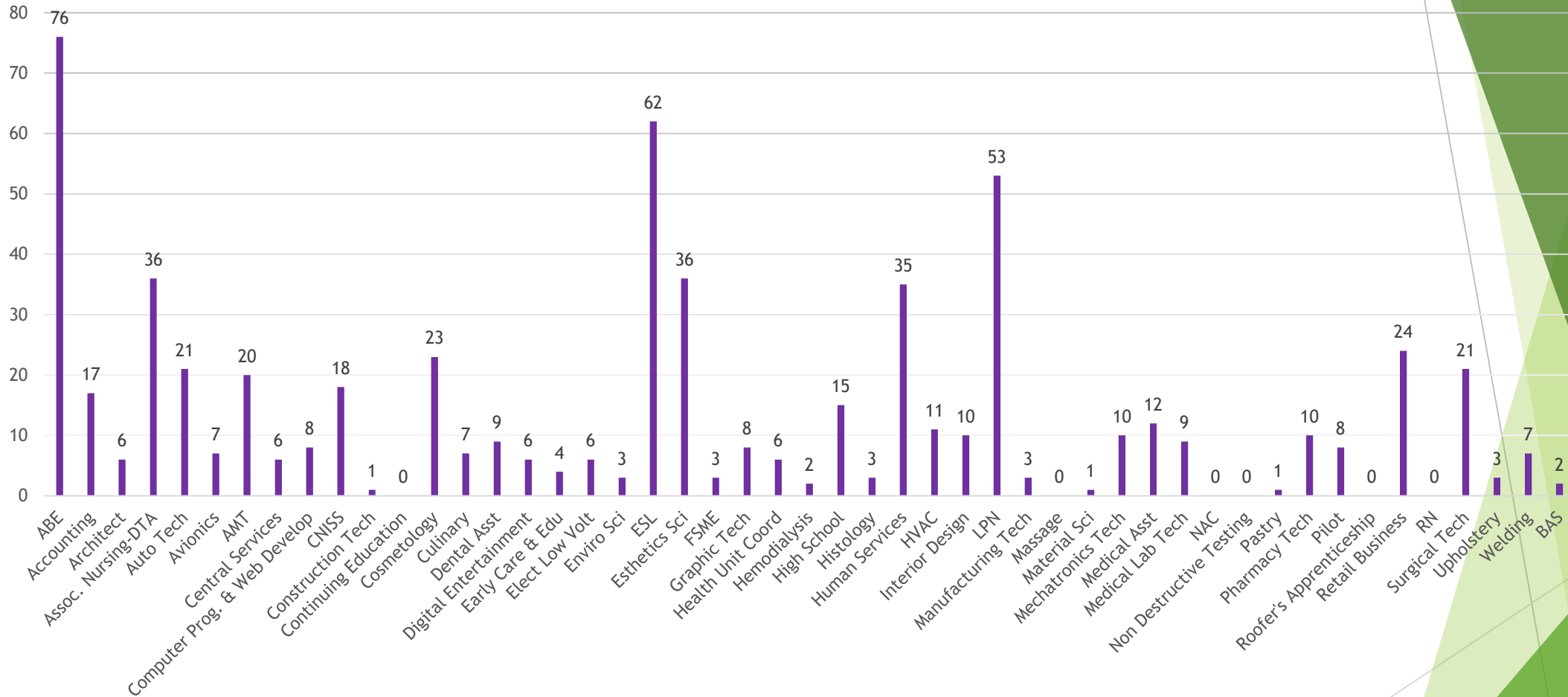
Pierce County CARES Act Funding - Students Requested Needs

BREAKDOWN OF IDENTIFIED NEEDS



- ▶ Rental assistance
- ▶ Utility assistance
- ▶ Books
- ▶ Tools & technology
- ▶ Food assistance
- ▶ Medical costs
- ▶ Childcare costs
- ▶ Tuition

PIERCE COUNTY CARES - APPLICATIONS RECEIVED BY PROGRAM



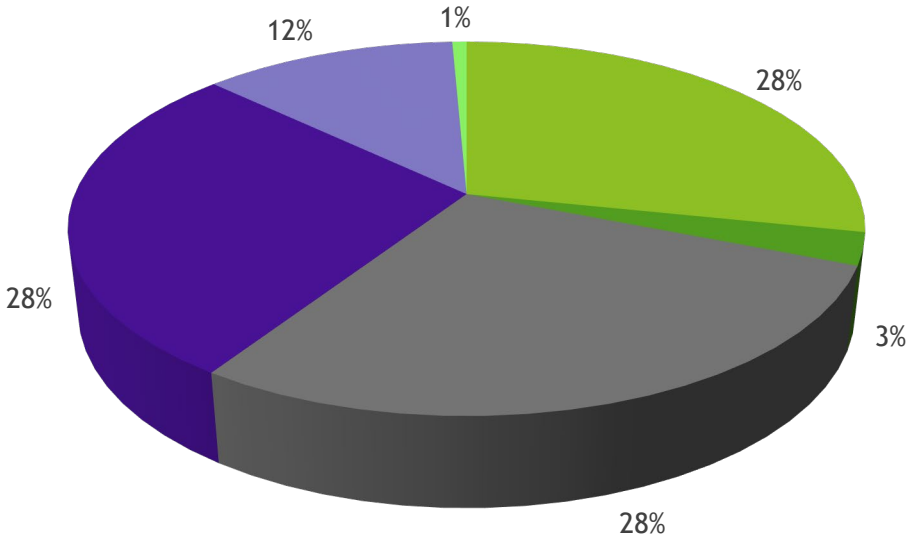
These numbers reflect submitted applications only.

Institutional Funding

	CARES Expenditure	Award	Expense Amt.	Balance
GEERS	Adjunct Faculty Cost	\$1,604,654.00	\$618,709.00	\$985,945.00
Federal HEERF Institutional	COVID Administration	\$1,633,170.00	\$6,274.32	
	PPE/Cleaning		\$125,411.48	
	Instructional			
	- Transition Online		\$59,708.18	
	- Adjunct cost		\$425,661.50	
	- Student Hotspots		\$15,918.45	
	- Home office setup		\$6,411.99	
	Telework Home Office		\$24,926.06	
	Building Monitors		\$217,805.67	
	COVID Leave		\$20,673.16	\$651,035
Federal HEERF Supplemental	None	\$160,392.00		\$160,392.00

Institutional Funding

CARES Funding

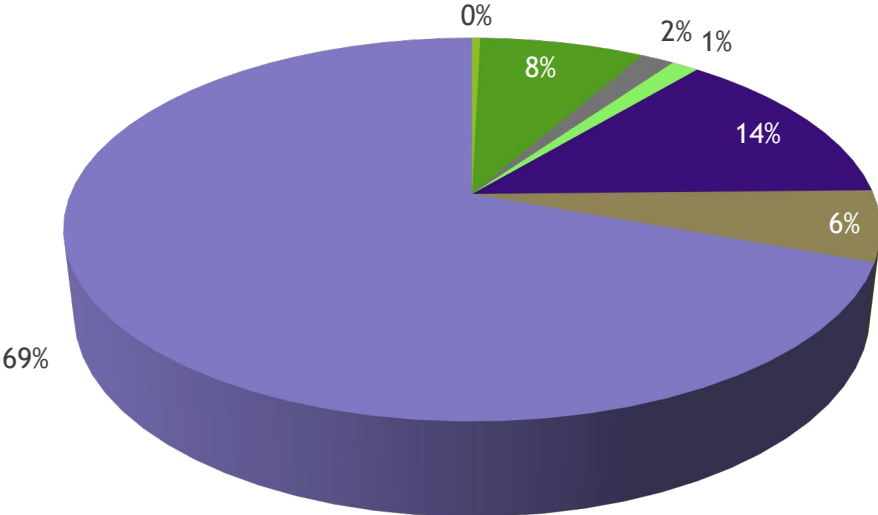


- Federal HEERF Institutional Funds
- Federal HEERF Supplemental
- Federal HEERF Student Support
- Governors GEERS Funding
- Pierce County CARES
- Pierce County CARES Foundation

CARES Funding	Award Amount
Federal HEERF Institutional Funds	\$1,633,170.00
Federal HEERF Supplemental	\$160,392.00
Federal HEERF Student Support (Federal CARES)	\$1,633,170.00
Governors GEERS Funding	\$1,604,654.00
Pierce County CARES	\$710,000.00
Pierce County CARES Foundation	\$40,000.00
	\$5,781,386.00

Federal CARES Funding Expenses

CARES Funding Expenses



- Administration
- PPE/Cleaning
- COVID MOU - Telework
- COVID Leave
- Building Monitors
- Student Technology
- Instruction

CARES Operational Expenses	Amount
Administration	\$6,274.32
PPE/Cleaning	\$125,411.48
COVID MOU - Telework	\$24,926.06
COVID Leave	\$20,673.16
Building Monitors	\$217,805.67
Student Technology	\$95,261.85
Instruction	\$1,110,490.67
	\$1,600,843.21

Thank you from the CPTC CARES Committee!
Questions or Comments?



RESOLUTION 21-02-102

**Resolution Authorizing Investment of Clover Park Technical College
Monies in the Local Government Investment Pool**

WHEREAS, pursuant to Chapter 294, Laws of 1986, the Legislature created a trust fund to be known as the public funds investment account (commonly referred to as the Local Government Investment Pool [LGIP]) for the contribution and withdrawal of money by an authorized governmental entity for purposes of investment by the Office of the State Treasurer; and

WHEREAS, from time to time it may be advantageous to the authorized governmental entity, Clover Park Technical College; the “governmental entity,” to contribute funds available for investment in the LGIP; and

WHEREAS, the investment strategy for the LGIP is set forth in its policies and procedures; and

WHEREAS, any contributions or withdrawals to or from the LGIP made on behalf of the governmental entity shall be first duly authorized by the Clover Park Technical College Board of Trustees, the “governing body” or any designee of the governing body pursuant to this resolution or a subsequent resolution; and

WHEREAS, the governmental entity will cause to be filed a certified copy of said resolution with the Office of the Treasurer; and

WHEREAS, the governing body and any designee appointed by the governing body with authority to contribute or withdraw funds of the governmental entity has received and read a copy of the prospectus and understand the risks and limitations of investing in the LGIP; and

WHEREAS, the governing body attests by the signature of its members that it is duly authorized and empowered to enter into this agreement, to direct the contribution or withdrawal of governmental entity monies, and to delegate certain authority to make adjustments to the incorporated transactional forms, to the individuals designated herein.

NOW, THEREFORE, BE IT RESOLVED, that the governing body does hereby authorize the contribution and withdrawal of governmental entity monies in the LGIP in the manner prescribed by law, rule, and prospectus.

BE IT FURTHER RESOLVED that the governing body has approved the Local Government Investment Pool Transaction Authorization Form (Form) as completed by Lisa Wolcott and incorporates said form into this resolution by reference and does hereby attest to its accuracy.

BE IT FURTHER RESOLVED that the governmental entity designates the Vice President for Finance and Administration, the “authorized individual” to authorize all amendments, changes, or alterations to the Form or any other documentation including the designation of other individuals to make contributions and withdrawals on behalf of the governmental entity.

BE IT FURTHER RESOLVED that this delegation ends upon the written notice, by any method set forth in the prospectus, of the governing body that the authorized individual has been terminated or that his or her delegation has been revoked. The Office of the State Treasurer will rely solely on the governing body to provide notice of such revocation and is entitled to rely on the authorized individual’s instructions until such time as said notice has been provided.

BE IT FURTHER RESOLVED that the Form as incorporated into this resolution or hereafter amended by delegated authority, or any other documentation, signed or otherwise approved by the authorized individual, shall remain in effect after revocation of the authorized individual’s delegated authority, except to the extent that the authorized individual whose delegation has been terminated shall not be permitted to make further withdrawals or contributions to the LGIP on behalf of the governmental entity. No amendments, changes, or alterations shall be made to the Form or any other documentation until the entity passes a new resolution naming a new authorized individual; and

BE IT FURTHER RESOLVED that the governing body acknowledges that it has received, read, and understood the prospectus as provided by the Office of the State Treasurer. In addition, the governing body agrees that a copy of the prospectus will be provided to any person delegated or otherwise authorized to make contributions or withdrawals into or out of the LGIP and that said individuals will be required to read the prospectus prior to making any withdrawals or contributions or any further withdrawals or contributions if authorizations are already in place.

PASSED and ADOPTED by the Board of Trustees of the Clover Park Technical College, state of Washington, on this 17th day of February 2021.

Attested by:

Dr. Joyce Loveday
President
College District Twenty-Nine

Eli Taylor
Chair, Board of Trustees
College District Twenty-Nine