

Clover Park Technical College is required to provide regular reporting to the U.S. Department of Education (ED) on the use of funds authorized by the CARES Act. Funds received by CPTC under the CARES Act were authorized by Congress and signed into law by the President on March 27, 2020. The information noted below is intended to not only meet the reporting requirements of the CARES Act but also provide information to our college community regarding CPTC's use of the student grant portion of the Higher Education Emergency Relief Fund (HEERF).

Clover Park Technical College acknowledges that the institution signed and returned to the Department the certification agreement and the assurance that the institution has used, or intends to use, no less than 50% of the funds received under the Act to provide Emergency Financial Aid Grants to students.

Total Award: CPTC has received \$3.2 million and will provide \$1.6 million to provide Emergency Financial Aid Grants to students

Funds distributed to date: \$0 as of May 25, 2020

Student Eligibility: The estimated total number of CPTC students eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act is 1249.

Total student awards made: 0

The method(s) used by the institution to determine which students received emergency grants and how much they would receive under Section 18004(a)(1) of the Act. A cross departmental committee has been formed and are currently accessing student eligibility criteria.

Any instructions, directions, or guidance provided by the institution to students concerning the emergency financial aid grants. The following email was sent out to students

"Dear CPTC Students,

I am writing to announce that Clover Park is offering emergency aid to students whose academic progress is affected by disruptions caused by the coronavirus outbreak.

There are two types of support:

- *One-Time Support Grants – Most enrolled students will receive a one-time support grant of \$300 this Spring Quarter. The Student Aid & Scholarships and Clover Park Foundation teams will begin disbursing the relief grants in early June. The grants are automatic, and there is no need to apply. Funding for the one-time support grants is made possible by the CARES Act and the CPTC Foundation.*
- *Emergency Aid – Additional support will be made available to current students for expenses that threaten your academic progress, such as rent, groceries, medical bills, internet service, and other essential needs. The application process will open on June 15, 2020. More information on how to apply will be coming soon. In the meantime, please visit the CPTC Foundation for other relief funding.*

Students' financial circumstances and the disruptions caused by COVID-19 will be taken into consideration for determining emergency aid and scholarship awards. Our goal is to provide as much relief as possible so you can continue your academic journeys. We are in this together.

Sincerely,

Dr. Joyce Loveday

These policies were created based on the US Department of Education guidelines at the time of implementation.